

	<h2>ACTION TAKEN UNDER DELEGATED POWERS BY OFFICER</h2>
<p style="text-align: right;">Title</p>	<p>Contract Award for the External Fabric Restoration works of the Physic Well</p>
<p style="text-align: right;">Report of</p>	<p>Head of Estates</p>
<p style="text-align: right;">Wards</p>	<p>High Barnet</p>
<p style="text-align: right;">Status</p>	<p>Public with Exempt Appendix</p>
<p style="text-align: right;">Enclosures</p>	<p>N/A</p>
<p style="text-align: right;">Officer Contact Details</p>	<p>Miladin Stevanovic, Principal Building Surveyor, Capita CSG Building Services Miladin.Stevanovic@barnet.gov.uk Tel: 020 8359 4456</p>

<h3>Summary</h3>
<p>Following a competitive tendering process via Barnet Procurement, this report is seeking approval to enter into a contract with John Taylor & Green Ltd, the winning contractor for the External Fabric Restoration of the Physic Well for the sum of £117,025.91. If approved, Barnet Council will enter into contract with this contractor.</p> <p>The contract is to be until the full completion of the works including snagging works during 12-months defects liability period (15th June 2019)</p>

<h3>Decisions</h3>
<ol style="list-style-type: none"> 1. To approve the award of contract to John Taylor & Green Ltd for the External Fabric Restoration works of the Physic Well for the sum of £ 117,025.91

1. WHY THIS REPORT IS NEEDED

1.1 The Physic Well is a grade II listed building and requires refurbishment works to improve poor existing condition and to prevent further deterioration. In order

to procure a Heritage specialist contractor, there has been a competitive procurement exercise for the works. Following tender evaluation, the evaluation team recommended award of a contract to John Taylor & Green

2. REASONS FOR RECOMMENDATIONS

2.1 London Borough of Barnet's Procurement Portal was used for this tender process. In total 13No. contractors have expressed their interest and two competitive tenders were received and assessed.

2.2 The evaluation criteria were:

Criteria	Weighting
Quality	40%
Price	60%

2.3 John Taylor & Green submitted the most economically advantageous tender. The evaluation scores are set out in the Exempt Appendix.

3. ALTERNATIVE OPTIONS CONSIDERED AND NOT RECOMMENDED

3.1 The provision of this contracted requirement is essential to undertake the refurbishment works in a timely manner, which would enable the Council to make use of Historic England funds for this project.

4. POST DECISION IMPLEMENTATION

4.1 Contract monitoring and management is to be implemented promptly for the new contract to ensure that the contract is delivered in accordance with tender requirements and the new contract.

5. IMPLICATIONS OF DECISION

5.1 Corporate Priorities and Performance

5.1.1 This project is in line with the Council's vision to deliver responsible investment.

5.2 Resources (Finance & Value for Money, Procurement, Staffing, IT, Property, Sustainability)

5.2.1 The works will cost £117,025.9, which we believe is a good value for money following our tender process and evaluation

5.2.2 The refurbishment will be funded from within the Asset Management Capital programme. The performance of the contract will be monitored as per the conditions of contract and specification. To include:

- Monthly reconciliation between expenditure and income
- Monthly performance reporting
- Minimum monthly 'random spot checks'
- Monthly formal consortium meeting with contractor
- Health & Safety review at onset of contract with regular reporting thereafter

5.3 Social Value

5.3.1 The refurbishment of the Physic Well (which will include the provision of electricity) will enable a better offer to the public to understand and appreciate the history of Barnet's Physic Well.

5.4 Legal and Constitutional References

5.4.1 The works value is below threshold and is not subject to procurement pursuant to the Public Contracts Regulations 2015 (PCR). However, the Council must still comply with the principles of transparency, non-discrimination, fairness and equal treatment..

5.4.2 The Council's Constitution, Contract Procedure Rules, Paragraph 12 and Table A set out authorisation and acceptance thresholds for works, supplies and services.

This states that: -

- (i) for contracts beneath the EU threshold for Works but between £50,001 and £181,301 the council needs to receive a minimum of two written quotations. This has been achieved through advertising the opportunity through the Portal.
- (ii) a Council Officer as designated by the approved scheme of delegation is authorised to accept tenders with a value of between £50,001 and £181,301 and
- (iii) a chief officer list of decisions is the relevant acceptance document

5.5 Risk Management

5.5.1 Failure to refurbish the Physic Well would mean that the building would fall into further disrepair. In addition, the offer to the public is currently limited due to the building's lack of electricity.

5.6 Equalities and Diversity

5.6.1 The tendering process did not identify any specific issues around equalities and diversity. The proposed contractor was identified following a procurement process conducted in accordance with the Council's Equality Duty.

5.7 Corporate Parenting

5.7.1 N/A.

5.8 Consultation and Engagement

5.8.1 A formal consultation is not required in relation to this procurement. However, all relevant levels of engagement will be conducted. Barnet Museum have been engaged with, and are currently undergoing negotiations to obtain a lease for the Physic Well.

5.8 Insight

5.8.1 N/A.

6 BACKGROUND PAPERS

6.4 None.

7. DECISION TAKER'S STATEMENT

7.1 *I have the required powers to make the decision documented in this report. I am responsible for the report's content and am satisfied that all relevant advice has been sought in the preparation of this report and that it is compliant with the decision-making framework of the organisation which includes Constitution, Scheme of Delegation, Budget and Policy Framework and Legal issues including Equalities obligations. The decision is compliant with the principles of decision making in Article 10 of the constitution.*

Chief Officer: Cath Shaw, Deputy Chief Executive

Signed:



Dated: 19th February 2018